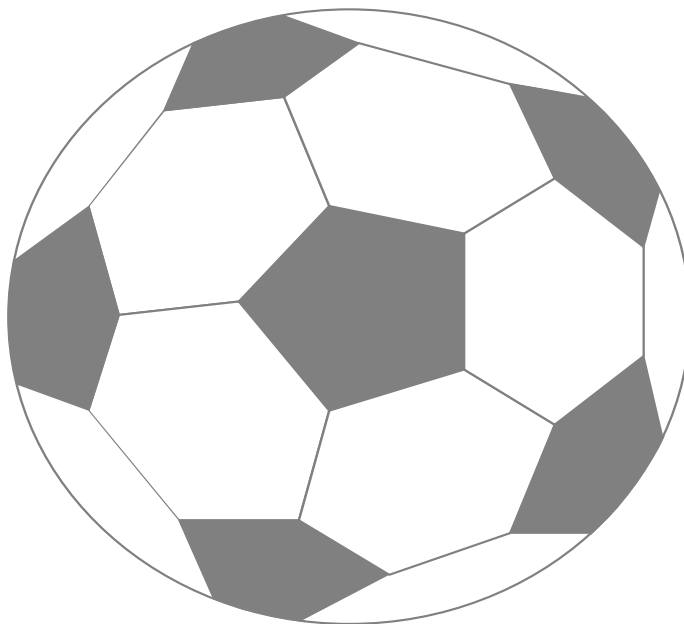


DRAFT
BYLAWS
OF
THE
**NORTH EAST INDIANA SOCCER REFEREE ASSOCIATION
(NEISRA)**



As adopted XXXXXXXXXXXXXXXX

Updated: 11/10/05

DRAFT

ARTICLE I

NAME

The name of the organization shall be the North East Indiana Soccer Referee Association. The abbreviation of the name shall be NEISRA.

ARTICLE II

PURPOSE

The mission of the NEISRA is to coordinate, the recruiting, education development, assigning and collegiality of all soccer referees holding any available licenses (USSF/IHSAA/NISOA) for the benefit of soccer in Northeast Indiana.

ARTICLE III

LOCATION

Section 1.0 Location

The NEISRA shall be organized within the State of Indiana. NEISRA shall not be limited in geographic description, but is intended to encompass the following regions as they may from time to time exist and be modified: District 3 of the Indiana Soccer Referee Committee, the Fort Wayne Sub-Chapter of NICSRA, and any local official associations of the IHSAA, which for reference only, may include, but is not limited to the following Indiana counties: Adams, Allen, Dekalb, Grant, Huntington, LaGrange, Noble, Steuben, Wells, and Whitley.

Section 2.0 Principal Office

The principal office of the NEISRA shall be located at a place designated by the Board of Directors.

ARTICLE IV

ORGANIZATION

This organization shall be organized as a “non-profit” membership organization and may incorporate under the laws of the State of Indiana. The organization shall have no authority to issue stock. The Treasurer or President may obtain tax-exempt status for the organization, as appropriate, taking into account the costs for doing so and maintaining the organization as tax-exempt.

No part of the earnings of NEISRA shall be used to benefit or be distributed to any of its members or officers. NEISRA shall be authorized to pay reasonable compensation to any member for services rendered or expenses incurred and to make payments and distributions in furtherance of the purposes set forth in Article II, above.

Notwithstanding any other provision of these by-laws, no director, officer, employee, agent, or representative of the Corporation shall take any action or carry on any activity by or on behalf of the Corporation not permitted to be taken on by an organization exempt from federal income tax under §501 © (3) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United State Internal Revenue law), and its regulations as they now exist or as they may hereafter be amended, or by an organization contributions to which are deductible under § 170 © (2) of such code and regulations as they now exist or as they may be hereafter amended.

ARTICLE V

ASSOCIATION

The NEISRA shall be associated with the United States Soccer Federation (USSF), the National Federation of High Schools (NFHS), the Indiana High School Athletic Association (IHSAA), the National Intercollegiate Soccer Officials Association (NISOA) and the Northern Indiana Collegiate Soccer Referees Association (NICSRA), and any local organization of these groups as may from time to time exist.

NEISRA may become affiliated with other soccer organizations with the approval of a majority of the membership.

ARTICLE VI

MEMBERSHIP

Section 1.0 Class of Members

The NEISRA shall have one (1) class of members. All members may attend meetings of the NEISRA and of the Board of Directors and may participate in discussions at meetings of the full membership.

Section 1.1 Active Members – Definition

Active Members in good standing are those who:

- A. Have paid the dues assessed by the NEISRA for the current year;
- B. Has no disciplinary action pending.

Section 2.0 Eligibility of Members

Any person meeting the following qualifications shall be eligible for membership in this NEISRA:

- A. Must be or have been an official, assignor, instructor, or assessor who is or has been licensed by NISOA, IHSAA, or USSF or;
- B. Must have a desire to officiate, assign, instruct, or assess, or have done so in the past at any level.

Section 3.0 Dues of Members

Annual dues, based upon the calendar year, may be set by a vote of the Board of Directors at a meeting where a quorum of the Board exists. The initial membership dues of the NEISRA are \$10.00 per member and \$15.00 per family with more than two (2) members. Officers and members of the Board of Directors shall pay annual dues.

Section 3.1

Members must pay all dues and assessments by the annual due date established by the Treasurer in order to remain in good standing with the NEISRA.

Section 3.2

The Board of Directors may set as a penalty, not to exceed 10%, for the payment of each member's dues that remain unpaid more than thirty (30) days after the annual deadline established by the NEISRA Treasurer. In addition, each member who is thirty (30) days or more late paying his annual dues shall also be required to pay any late fees that may be imposed. The Board of Directors may require payment of these penalties as a condition of reinstatement to good standing.

Section 3.3

Failure to pay dues may result in no game assignments.

Section 4.0 Voting Rights

All members in good standing may vote on matters concerning this Organization.

Section 5.0 Code of Conduct

All members of this Organization shall at all times while engaged in officiating related duties conduct themselves in a manner which is professional and becoming of an official. Members shall be impartial in all of their officiating duties and work for the betterment of the game and not themselves. In addition, each member shall comply with the code of conduct that has been established by each of the governing bodies (NISOA, NFHS, IHSA, USSF) of the sport, as applicable.

Section 6.0 Misconduct of Members

The Disciplinary Committee shall consider the following examples of misconduct, among others, as grounds for action:

- A. Officiating a match or appearing at a match under the influence of alcohol or drugs; or being a spectator at any match under the influence of alcohol or drugs
- B. Wagering on a soccer match in any respect or acting as a stakeholder for a wager on a match
- C. Accepting compensation other than through the NEISRA or the conferences affiliated with the particular match for any services as a referee or for accepting a bribe to alter the outcome of a match
- D. Being Convicted of any felony or misdemeanor, if such conviction may bring discredit to the NEISRA
- E. Failing to meet the financial obligations due to the NEISRA, or failing to meet financial obligations due to any other persons or groups, if such failure may bring discredit to the NEISRA
- F. Failing to attend a mandatory meeting without a valid reason in the past year
- G. Accepting an assignment other than through a properly licensed assignor or his designee or from a school or conference that has contracted with a properly licensed Assignor.
- H. Refusing to accept a match assignment for a date he has declared him/herself available without a valid reason.
- I. Committing any acts which will reflect adversely on the NEISRA
- J. Violating otherwise any of these bylaws
- K. Violating any bylaws of the various governing bodies (USSF, IHSA, NFHS, NISOA), or their local affiliates.

Section 6.1

It shall be the duty of each member of the NEISRA who has knowledge of misconduct by a member to report such conduct to the Disciplinary Committee in writing.

Section 7.0 Disciplinary Actions Against Members

Any member of NEISRA may bring a charge of misconduct against any member of NEISRA. All charges must be made in writing to the Disciplinary Committee. Any member who is alleged to have committed an act of misconduct as described in Article VI, Section 6.0 and 6.1, upon decision of the Disciplinary Committee, may be temporarily suspended from active participation during investigation of the charges and until a decision is made. Subsequent to the investigation, the Disciplinary Committee shall proceed with the charges or dismiss the charges and reinstate the member. The Disciplinary Committee shall notify any member who is suspended from good standing under this section in writing.

Section 7.1 Procedures

Either a member or the Board of Directors may bring a charge by placing the factual allegations supporting the claim of misconduct in writing to the Disciplinary Committee created and described elsewhere in these Bylaws.

After the Disciplinary Committee has received a charge, the following procedures shall be followed:

- A. The Disciplinary Committee shall meet telephonically or in person to determine if the charges warrant immediate suspension of the member.
- B. The Disciplinary Committee shall hold a hearing as soon as practical upon receipt of such charges, and if in the opinion of the Disciplinary Committee an immediate suspension was warranted, meet no more than five (5) days after receiving the charges to allow for appropriate notice and resolution.
- C. The Disciplinary Committee shall provide notification of the charges, in writing, to the member in question including the date, time, and location of the hearing at least fifteen (15) days prior to the scheduled hearing date if no immediate suspension was warranted, and, if immediate suspension was warranted, hold a hearing no later than five (5) days after immediate suspension commences.
- D. The member in question shall be allowed to present testimony and witnesses in his behalf, confront and cross-examine any witnesses against him, be aided by an attorney or other representative (at the member's own expense), and explain why no action should be taken against him. Failure to appear for a hearing may result in an adverse finding by default.

Section 7.2 Penalties

For any alleged act of misconduct described in Article VI, Section 6.0 and 6.1 proven to be true by an investigation, the Disciplinary Committee may take any/all of the following action:

- A. Letter of Reprimand
- B. Probation for a designated period of time.
- C. Suspension from active participation in all NEISRA associated activities for a fixed period of time at the discretion of the disciplinary committee.
- D. Recommend to the Board of Directors dismissal from NEISRA. Only the Board of Directors can dismiss a member from the NEISRA by a majority vote, subject to the rights of the member to appeal to the members of the NEISRA
- E. Fine or financial penalty
- F. Any other penalty deemed appropriate

These penalties are in no way progressive, cumulative or cyclical, and the Disciplinary Committee may assess a more harsh or stringent penalty without first assessing or implementing a lesser penalty.

Section 7.3 Appeals Procedure

The local levels of authority (lowest to highest) in the appeals process are:

- A. The Disciplinary Committee
- B. The Board of Directors
- C. The Members of the NEISRA

Either party (the plaintiff or defendant) may appeal the decision of the level of authority invoking the penalty providing the following conditions are met:

- A. They do so in writing at least thirty (30) days from the date of the decision;
- B. They shall post a nonrefundable appeal fee in the amount of twenty-five (\$25.00) dollars for the first appeal and fifty (\$50.00) dollars thereafter with their notice of intention to appeal. The appeal fee shall be made payable to NEISRA. The chair of the Disciplinary Committee shall forward within five (5) business days the appeal bond funds to the Treasurer and the Treasurer shall issue a receipt for the funds to the individual making the appeal within five (5) business days of receipt;
- C. No appeals will be heard until all paperwork and financial obligations are submitted;
- D. They make the appeal to the next level above the decision-making level invoking the penalty.

ARTICLE VII

Assignors

Game assignments for NEISRA members will be done by properly licensed/certified assignors. Assignors must be properly licensed/certified by the appropriate licensing body – USSF / IHSAA / NISOA.

Assignors are independent contractors who will provide assigning services to all NEISRA members in a fair and impartial manner.

ARTICLE VIII

OFFICERS

Section 1.0 Officers

The officers of this Organization are a President, Vice President-Operations, Vice President-Education, Secretary, and Treasurer.

Section 2.0 Nominations

At the annual meeting in the year preceding an election, the President shall appoint a nominating committee to seek members in good standing to run for the offices listed in section 1.0.

Section 2.1 Nominating procedures

Any individual desiring to serve as an officer may submit his name to the Nominating Committee for any office. A member may also nominate another member for any office. The nominating committee shall consider each nominee's qualifications and their desire to serve as an officer of the NEISRA. The nominating committee, on its own motion, may solicit any member to run for any office. The nominating committee shall not nominate individuals who do not desire to serve as an officer.

The nominating committee shall submit a ballot of qualified candidates to the President at least ninety (90) days prior to the annual meeting.

Nominations may be made from the floor.

Section 3.0 Elections

Prior to the general meeting of an election year the Secretary shall prepare a ballot listing the candidate's names, in alphabetical order and by office.

Section 3.1

All Members may vote in the election of officers of the NEISRA.

Section 3.2

At the general meeting, all Members shall be given one (1) ballot with all the names of candidates for the upcoming election. If a member is unable to attend the general meeting and has an excused absence, he may request an absentee ballot from the Secretary. The ballot shall be returned and received by the Secretary at least seven (7) days before the general meeting date. The excused member must sign and date the ballot. Late ballots will not be considered.

Section 3.3

The Officers shall be elected by secret ballot. The candidate for each position with a plurality vote (the most votes) shall be declared the winner.

Section 3.4

In an election year, the first item on the agenda of the Annual Meeting shall be the election of officers. Each candidate shall be listed alphabetically, by position, on the ballot. Each candidate shall be given the opportunity to address the NEISRA in the order they appear on the ballot with candidates from the floor coming last.

Each candidate shall be allotted three (3) minutes to address the members. Following the addresses by the candidates, any member may pose questions to the candidates for that office. Candidates for that office may respond to each question posed by a member. Each candidate shall be limited to a two (2) minute response. Each question and answer period shall be six (6) minutes times the number of candidates.

Example: three (3) candidates = eighteen (18) minutes

Section 3.5

The President shall appoint a timekeeper to maintain control during election years.

Section 3.6

The President shall pick two (2) members to serve as tellers and count the ballots. At the conclusion of the candidate's address and question/answer period, the two (2) tellers shall collect, count, and report back to the NEISRA the results of the election.

Section 3.7

The newly elected officers shall assume office the first business day after the election.

Section 4.0 Eligibility

Only members may serve as officers of the NEISRA.

Section 5.0 Terms of Office

Each elected officer shall serve for a period of two (2) years.

Section 5.1 Consecutive Terms

No member shall hold the same office for more than three (3) consecutive terms

Section 5.2 Progression and Succession

It is the intention of these Bylaws that an order of succession begin for each office. The succession intended shall be, first – Secretary or Treasurer, second – Vice-President – Education, third Vice -President – Operations, fourth – President. Such succession is not mandatory, but is emphasized to improve participation by Members in the operations of the Organization and to empower Members to act to benefit soccer as they can.

Section 6.0 Officer Not in Good Standing

An officer who is not in good standing in accordance with Article VI, Section 1.10 shall not have the authority to act, and shall be suspended for a reasonable period of time until he/she can place himself/herself in good standing, or replaced in accordance with these bylaws.

Section 7.0 Removal from Office

Any officer of the NEISRA may be removed, with or without cause, by a vote of two thirds (2/3) of the members at any general meeting of the membership.

Section 8.0 Vacancies

Should any office become vacant by resignation or by removal, the Board of Directors shall appoint an individual to fill the vacant office by a majority vote of the Board of Directors to serve until the next election.

ARTICLE IX

DUTIES of OFFICERS

Section 1.0 Duties of the President

The President shall preside at all meetings of the Board of Directors and all meetings of the general membership. In his absence, the Vice President-Operations shall preside.

Section 1.1

The President shall have the authority to appoint committees to make recommendations on particular matters of interest to the NEISRA, or to negotiate contracts on behalf of the NEISRA. No committee, however, shall have the authority to bind or obligate the NEISRA.

Section 1.2

If for any reason, the President cannot temporarily fulfill the duties of his office due to unforeseen circumstances, the Vice President-Operations shall assume his office until the President is able to fulfill his duties.

Section 1.3

The President shall have the authority to act on behalf of the NEISRA in all normal business matters requiring immediate attention during any one (1) calendar year. The President may not obligate the NEISRA in excess of \$1,000.00 without the approval of the Board of Directors, or in excess of \$2,000.00 without the approval of the Members.

Section 1.4

The President shall coordinate any of the governing bodies (NISOA, NFHS, IHSAA, USSF) as needed. The President may represent NEISRA at any meeting, conference, or seminar, or may appoint a representative to attend, as necessary.

Section 1.5

The President shall cast the deciding vote in the event that there is a deadlock among members of the Disciplinary Committee, or the Board of Directors.

Section 1.6

Prior to the annual meeting, the President shall appoint a Financial Review Committee to review the books and records of the Association.

Section 2.0 Duties of the Vice President-Operations

The Vice President-Operations shall perform all the duties of the President when he is absent or unable to serve. The Vice President-Operations shall maintain a current listing of league contact persons for use by all officers and assignors. The Vice President-Operations shall act as chairman of and preside over meetings of the League Relations Committee.

Section 2.1

If for any reason, the Vice President-Operations cannot temporarily fulfill the duties of his office due to unforeseen circumstances, the Vice President-Education shall assume his office until the Vice President-Operations is able to fulfill his/her duties

Section 2.2

In the event either the Secretary or the Treasurer cannot fulfill the duties of his office, the Vice President-Operations shall assume the duties of the office until the Secretary or the Treasurer is able to fulfill his duties.

Section 3.0 Duties of the Vice President-Education

The Vice President-Education shall assist in coordinating and hosting the annual meeting. The Vice President-Education shall also, as requested, assist in hosting meetings of any local affiliated organization. The Vice President-Education is in charge of recruiting, licensing, and mentoring of officials. The Vice President-Education shall act as chair and preside over meetings of the Pooling/Ranking Committee. The Vice President-Education shall act as chair and preside over meetings of the Education Committee.

Section 3.1

The Vice President-Education shall seek input from the various assignors and clinicians as to problem areas or areas in need of improvement in order to provide the necessary instruction to the members. The Vice President-Education shall seek and coordinate with qualified instructors to present any needed instruction.

Section 4.0-Duties of the Secretary

The Secretary is responsible for providing notice to those concerned of any meetings of the membership or the Board of Directors. Any member who attends any meeting shall waive notice of such meeting.

The Secretary shall record the minutes of any/all meetings of the NEISRA and Board of Directors.

Section 4.1

If for any reason, the Secretary cannot temporarily fulfill the duties of his office due to unforeseen circumstances, the Vice President-Operations shall assume the office until the Secretary is able to fulfill his duties.

Section 4.2

The Secretary shall receive, prepare, and dispatch all correspondence concerning the activities of the NEISRA as directed by the President. The Secretary shall maintain the corporate record book of the organization, if the organization is incorporated, and see that all necessary reports are filed and recorded with the appropriate governmental entities. Copies of all correspondence generated by members of the Board of Directors shall be forwarded to the Secretary, who shall keep them in the NEISRA's files. The files of the NEISRA shall be made available for inspection by any member, upon request by that member.

Section 4.3

The Secretary shall maintain a roster of all current members.

Section 4.4

The Secretary shall be responsible for maintaining and correcting, as necessary, the NEISRA bylaws.

Section 4.5

The Secretary shall act as the chair Publications Committee.

Section 5.0, Duties of the Treasurer

The Treasurer is responsible for all the financial matters of the NEISRA. The Treasurer shall receive and disburse all monies on behalf of the NEISRA. The Treasurer shall collect dues from all current and new members. The Treasurer shall maintain one (1) or more accounts in banks selected by the Board of Directors. The Treasurer shall make payments as ordered by the President within his authority, or the Board of Directors within its authority, or any payment voted on by the membership.

Section 5.1

The Treasurer shall keep and maintain a set of accounts of all financial transactions of the NEISRA. His records shall be kept in accordance with generally accepted accounting principles and standards and shall be subject to audit. He shall submit a written account to the Board of Directors at least annually and shall report to the membership at the annual general meeting. The report to the members shall include an explanation of amounts received and amounts spent during the previous calendar year and shall detail the current assets of the NEISRA. The Treasurer shall make the account books of the NEISRA available for inspection by any member, upon request.

Section 5.2

The Treasurer shall be empowered to make necessary disbursements, not in excess of \$2,000.00 per event, to conduct the day-to-day affairs of the NEISRA including, but not limited to, postage, office supplies, telephone bills, etc. Any disbursement in excess of his authority shall be made only on the authority of the President, the Board of Directors, or the membership.

Section 5.3

The Treasurer shall file all appropriate tax returns as required by law.

ARTICLE X***MEETINGS*****Section 1.0 Meetings**

The President in accordance with the bylaws of the NEISRA shall call meetings of the membership. There shall be a meeting of all the members at least once each year. The President may call any additional meetings at his/her discretion, or when a majority of the Board of Directors requests a meeting.

Section 2.0 Mandatory Meetings

Mandatory meetings are defined as the following:

- A. The annual general meeting of all members

Section 3.0 Purpose

The purpose of the meetings shall be to elect chapter officers (when necessary), vote on amendments to the bylaws, if any; conduct general business of the NEISRA, conduct clinical education, and to conduct any other business necessary for the smooth operation of the NEISRA.

Section 4.0 Quorum

A quorum of the membership shall exist when twenty five (25) Members are present at the meeting. No business shall be conducted unless a quorum of the membership is present.

ARTICLE XI

BOARD OF DIRECTORS

Section 1.0 Board of Directors

The Board of Directors shall consist of the following members: President, Vice-President-Operations, Vice President-Education, Secretary, Treasurer, High School Soccer Representative, College Representative, and the District Referee Administrator for District 3 of the ISRC.

Section 1.1

The High School Representative shall be appointed by the relevant IHSAA official's organization. The Fort Wayne Sub-Chapter of NICSRA shall appoint the College Representative. The ISRC shall appoint the DRA for District 3 of the ISRC. These representatives shall be approved by the NEISRA elected officers before taking their position as members of the Board of Directors. If any of these officers do not approve representatives; the President shall contact the appropriate organization for a suitable replacement. The Board of Directors shall continue normal operations until a suitable replacement is found.

Section 1.2 Resignation

Any director may resign at any time by giving written notice of such resignation to the Board of Directors. Unless otherwise specified in such written notice, such resignation shall take effect upon receipt thereof.

Section 1.3 Removal of Directors

Any Director may be removed at any time, either for or without cause, by two-thirds vote of the Board of Directors.

Section 2.0 Meetings of the Board of Directors

The Board of Directors shall meet at least six (6) times each year or whenever called by the President.

Section 2.1

Board of Director meetings shall be open to any member. The Secretary shall notify any member who requests notification.

Section 2.2

A quorum of the Board of Directors shall exist when a majority of the Board of Directors is present at the meeting.

Section 2.3

The Board of Directors may conduct meetings by teleconference as long as proper notice is given, a quorum participates, and a record of the actions taken is made.

Section 3.0 Duties of the Board of Directors

The Board of Directors shall perform its duties as prescribed in the bylaws of the NEISRA and such other duties as may from time to time be prescribed by the membership.

Section 3.1

The Board of Directors shall consider all business brought before it by any officer of the NEISRA or any member; and shall take appropriate action to discharge its duties in the best interests of the NEISRA.

Section 3.2

The Board of Directors shall have the authority to obligate the NEISRA for any amount not to exceed \$2,000.00. Any amount greater than \$2,000.00 must have the prior approval of the membership. Neither the Board nor any of the NEISRA's officers may authorize a disbursement on behalf of the NEISRA unless sufficient funds are on hand to cover the disbursement.

Section 4.0 Eligibility

Any member may serve on the Board of Directors of the NEISRA.

Section 5.0 Term of Office

Each Board of Director shall serve until the next election held at a general meeting of the membership in accordance with Article VIII of this document.

ARTICLE XII

STANDING COMMITTEES

Section 1.0-Publications Committee

The Publications Committee shall consist of the following members: Secretary (Chair), two (2) members at large, and the President (ex-officio)

Section 1.1

The committee shall be responsible for maintaining a current and relevant web page and for publishing a newsletter in a timely manner in order to keep members informed about NEISRA events.

Section 2.0 Disciplinary Committee

The Disciplinary Committee shall consist of the following members: An officer, two (2) members at large (All of whom are appointed by the President), and the President (ex-officio). The President shall vote only in the case of tie votes. The President shall report the results of the Disciplinary Committee to the Board of Directors. The Disciplinary Committee shall follow the rules set forth by Article VII, Section 6.0 through 7.4.

Section 2.1

The Disciplinary Committee shall hear any complaint/grievance filed against any member of the NEISRA. The committee shall render, in a timely manner, a decision after hearing all evidence. The committee shall inform all parties concerned, in writing, of the decision reached and the punishment given, if any. The disciplinary committee is also responsible for informing any relevant organization if a member is found to have participated in misconduct.

Section 3.0-League Relations Committee

The committee shall consist of the following members: Vice President-Operations (Chair) and members at large who are willing to participate in the various club/league meetings. The number of members at large shall not be fixed, but will vary with the number of clubs/leagues associated with NEISRA. Members shall serve on this committee for the same term as the elected officers. Members may serve more than one (1) term.

Section 3.1

The committee shall be responsible for representing NEISRA at any/all club/league board meetings. The committee shall serve as a liaison between the clubs/leagues and NEISRA. The Vice president-Operations shall report any issues to the Board of Directors as they become known.

Section 4.0 – Education Committee

The Education Committee shall consist of the following members: Vice President-Education (chair), clinicians, and members at large. The number of members at large shall not be fixed, but will vary based upon the needs of the committee.

Section 4.1

The committee shall be responsible for coordinating or assisting with any recertification meeting and any mini clinics, as needed, as well as coordinating any mentor programs.

Section 5.0-Pooling/Ranking Committee

The committee shall consist of the following members: Vice President-Education (Chair), assessors, assignors, and two (2) members at large (Youth & Adult).

Section 5.1

The committee shall assist referees desiring to upgrade, improve their skills and obtain licenses from affiliated organizations. The committee shall establish an organization pooling system. The pooling system shall be used to rank officials based upon experience, attained grade, physical test, written test, and assessments. The pooling system will assist assignors to better serve clubs and leagues. The committee shall meet as needed to keep the pooling system current

ARTICLE XIII*PARLIAMENTARY AUTHORITY*

The rules contained in *Robert's Rules of Order: Simplified and Applied* shall govern meetings where they are not in conflict with the bylaws, rules of order, or other rules of the NEISRA.

ARTICLE XIV*ENACTMENTS and AMENDMENTS*

The bylaws may be enacted or amended in the following manner:

- A. Any member may propose an amendment to the bylaws at any meeting of the membership.
- B. The proposal must be seconded and may be discussed or amended.
- C. The proposed amendment must be approved for publication to the members by a majority of the quorum.
- D. The proposed amendment shall then be made available to the members at least thirty (30) days before the next general meeting of the membership. At the next general meeting of the membership, the proposed amendment shall be brought to the floor as an item of Old Business. Discussion shall be allowed.
- E. A vote shall then be taken and upon affirmation of at least two thirds (2/3) of a quorum, the amendment shall be in full force and effect.

ARTICLE XV*DISSOLUTION*

Upon dissolution of the NEISRA, the assets of the NEISRA shall be distributed to any organization that has as its purpose the same or similar purposes as those set out in Article I, Section 2 of this document. A majority vote of a quorum shall decide which organization(s) receive the assets.